

700 North Tenth Street
Sacramento, CA 95811
calottery.com



Invitation for Bid (IFB) #R002219 Retail Access Program (RAP Inspection Services Questions and Answers

December 28, 2023

To All Prospective Bidders:

Below are questions received and the corresponding responses relating to the above referenced Invitation for Bid (all references to agencies or personal names have been omitted):

Question 1: What was the average payment you gave per location in older contracts?

Answer 1: The Lottery has not utilized a non-state agency to perform the requested services.

Question 2: Is it mandatory for a licensed CASp to conduct the physical inspections, or is it permissible for a licensed CASp to oversee and sign off on the inspections carried out by another qualified professional?

Answer 2: A licensed CASp is not mandated to conduct the physical inspection. It is permissible for a licensed CASp to oversee and sign off on the inspections carried out by another qualified, experienced professional. Addendum 1 to the IFB is being issued to require resumés of the bidder's proposed inspectors and the Lottery reserves the right to disapprove accordingly.

Question 3: Could you kindly furnish additional information concerning the types of locations slated for inspection? Specifically, are these established Gas Stations, Grocery Stores, and more of the like?

Answer 3: The types of location vary but include any and locations where Lottery products are sold. The typical trade channels include food and liquor stores, bars/taverns, grocery stores, gas stations, and other similar locations, but Lottery retail locations can vary and include other, non-traditional trade channels such as non-profit locations.

Question 4: Can you please provide a typical sample address/location of a retail center that will be assessed so that it can be looked at over google earth?

Answer 4: Per Attachment 10, Exhibit A, Section II.B, services are to be provided at Lottery-identified retailers in and around Sacramento County. A typical sample is any major grocery chain, gas station, or any small business

retailer that sells Lottery products. Addresses cannot be provided as no one location is “typical” and Lottery products are sold in over 23,000 retail locations in California.

Question 5: Does the path of travel include the path from the public way, and accessible parking to the building entrance and from the lottery kiosk to the point of sale?

Answer 5: The RAP Policy includes all the requirements that apply to each retail location and exemptions. The RAP Policy can be found at the end of this Q&A a copy will be posted on CSCR.

The path of travel includes the path from the public way if it is within the control of the retailer. Public ways that are not within the control of the retailer are not subject to inspection, such as public sidewalks entirely owned by the city, county, or regional authority. The path of travel when accessible parking is required to the entrance of the retail location is required to be inspected. The path of travel from the Lottery kiosk to the point of sales is to be inspected.

Question 6: I am having trouble finding the Liquid Files Instruction Guide on the California State Contracts Register, as posted in the IFB below. Please let me know how to find the guide.

Answer 6: A copy of the Liquid Files instructions has been uploaded to CSCR. If you are unable to locate it, please contact solicitations@calottery.com and a copy will be emailed to you.

Question 7: Has this been performed previously? If so, is the incumbent and/or contract available?

Answer 7: Yes. The Retailer Access Program is being performed by the Department of Rehabilitation (DOR). No other contractors have performed the work. A copy of DOR’s contract will be available on CSCR, although the cost structure for services performed by DOR is not the same as services requested under this solicitation.

Question 8: How does a small micro business participate if 5 years direct experience of “CASp only” is a requirement?

Answer 8: A certified small or microbusiness that meets requirements would receive a preference when their bid is evaluated. Please refer to IFB Section III.B for more information on how preferences are calculated.

Question 9: Will the government consider similar scope of inspection (not necessarily ADA) to suffice for experience?

Answer 9: Yes, as long as the experience aligns with the scope requirements in Attachment 10, Exhibit A, Scope of Work. However, the inspections for the contract must follow the RAP policy requirements.

Question 10: Attachment 5 – Experience and References – Bidders must complete and submit the Experience and References form in the bid package. CASp inspections must have been within the last five (5) years that are similar in scope to the work detailed in Attachment 10, Exhibit A, Scope of Work.

Is this RFP for [website redacted] only with small business as a subcontractor?

Answer 10: No, a Small Business does not have to be a subcontractor, they can be the prime.

Question 11: Section IV.D.1.c.1 of Attachment 10 indicates that a sample report is attached as attachment 2 of the package. However Attachment 2 appears to be the Required Attachment Checklist. Will a sample report that shows the RAP developed checklist be provided to review for the Bid (also referenced in Section VI .B.1, items c, e, f)?

Answer 11: The checklist is at the end of this Q&A and a copy will be posted on CSCR.

Question 12: The technical requirements presented in the RAP Requirements document appear to be a mix of references between the ADAS and CBC. However, it does not indicate what the applicable standard is for the review. We assume the 2010 ADAS and perhaps the 2022 CBC based on the code number references. However, this may not be true for all stores, as perhaps some would be compliant to the 2019 CBC (example - raised circulation paths are a requirement of the 2022 CBC, and not with the original 2019 CBC). Are we to review specifically to the technical requirements provided in the RAP requirements? Or is the expectation to provide a thorough review to all requirements that may fall within the ADAS and Chapter 11B of the CBC? And if so, which editions of the codes/standards?

Answer 12: Yes, contractors are to review specifically according to the technical requirements provided in the RAP program, and as set forth in the checklist. Please see Question and Answer 11.

Question 13: The RAP Requirements appear to focus on accessible parking and the route to the building entrance, interior route and service counter. Is the accessible route from the public sidewalk to the building entrance part of the review?

Answer 13: Please refer to Question and Answer 5.

Question 14: Section VI .B.1.h references Clipboards that must be provided to retailers. Is additional information as to what the clipboards are for or how these are shipped?

Answer 14: See the RAP Policy for explanation: Section VI – Sales or Customer Service Counter. Clipboards will be given to the contractor/inspector to distribute, or will be shipped to the retailer when the inspector is out of stock.

Question 15: Are construction and instrument tolerances to be applied when reviewing the technical requirements for compliance?

Answer 15: Yes, construction and instrument tolerances are to be applied when reviewing the technical requirements for compliance.

Question 16: Is the requirement for this program that a CASp complete the inspection for each site? Or can trained field staff assist in the data collection, under the direction/review/supervision of a CASp?

Answer 16: Please refer to Question and Answer 2.



California Lottery®

Retailer Access Program

The California Lottery (Lottery) has adopted a Retailer Access Program (RAP) to ensure that individuals with disabilities have access to Lottery products. All Lottery Retailers (Retailers) must comply with the RAP and Lottery Regulations. By entering into this contract, the Retailer assures the Lottery that it complies with all applicable Lottery Regulations and guidelines pertaining to accessibility for people with disabilities. The Lottery cannot advise Retailers about accessibility requirements other than those required by the Lottery's RAP. **Compliance with the Lottery's RAP does not guarantee that a retail location complies with accessibility standards required by federal or state law.**

Lottery Retailer Applicants (Applicants) must read the following RAP policy before evaluating their business location for compliance. Applicants may want to consider hiring a California Certified Access Specialist¹ (CASP) to evaluate their retail location. After evaluating their location, Applicants must check the appropriate box in the section of the California Lottery Retailer Application labeled "Access for Disabled Customers."

Lottery's RAP

The RAP is described in detail in the California Lottery Regulations available on the Lottery's website at: <https://www.calottery.com/about-us>.

This program:

- Prohibits discrimination against persons with disabilities in the full and equal enjoyment of Lottery products, programs, services, and activities;
- Requires that Lottery products, programs, services, and activities be accessible and usable by persons with disabilities;
- Requires that all Retailers provide reasonable accommodation to persons with disabilities by assisting with their purchase of Lottery products and their participation in Lottery programs and activities;
- Requires that all Retailers allow service animals and guide dogs at their Retail locations;
- Provides that Retailers, at their expense, take responsibility for ensuring that persons with disabilities have unobstructed access to and from the retail location, Lottery products, programs, services and activities.

¹ A list of state Certified Access Specialists is available at: https://www.apps2.dgs.ca.gov/DSA/casp/casp_certified_list.aspx

What Retailers And Applicants Must Do To Comply With The RAP

- Retail locations must have clear, unobstructed, and accessible pathways of travel that allow persons with disabilities access to all Lottery products, programs, services and activities.
- Retail locations must meet the standards described in the RAP for accessible parking, sidewalks, aisles, curb ramps, ramps, entrances, and sales or customer service counters.
- Must provide assistance, if needed, to persons with disabilities wishing to access Lottery products, programs, services and activities.
- Required to certify under penalty of perjury that their retail locations comply with RAP standards, and the Lottery will rely on this certification. False representations of compliance may result in denial of a Retailer Application or termination of a Retailer Contract.
- May hire a CASp to determine the retail location's compliance with the requirements. If the CASp determines that the business location does not comply with RAP requirements, a compliance plan can be recommended and provided to the Lottery which must include the following:
 - A timeline for the correction and implementation of each item within 180 days of plan submission to the Lottery. The Retailer Contract may be terminated if the compliance plan is not fully executed within the specified time.
 - May request an exemption from one or more RAP requirements when a CASp verification specifies circumstances and reports that compliance is not readily achievable.
- Allow the Lottery to inspect for RAP compliance at any time. All retailers are subject to Lottery RAP inspection for compliance at any time.
- Failure to comply may result in Retailer Application denial or Retailer Contract termination.

If you have questions, please call 1-800-LOTTERY.

NOTE: The RAP incorporates certain state and federal standards for accessibility; however, not all state and federal accessibility requirements are included in the RAP. The RAP only pertains to Lottery product accessibility. Please refer to the federal, state, and local government requirements in your area for all the accessibility requirements for your location.

California Lottery RAP Requirements

Retailers and Applicants must carefully review each of the following categories for compliance and certify under penalty of perjury that their business location complies with these RAP Requirements. False certification is subject to immediate Retailer Application denial or Retailer Contract termination.

Unless otherwise noted, all Lottery RAP standards are based upon California Building Code Title 24 Chapter 11B or Americans with Disabilities Act Accessibility Guidelines (ADAAG).

SECTION I – Parking

If your business location:

- **Does not provide a parking area,**
- **Has customer parking only on a street or highway, or**
- **Is located where parking is shared among multiple tenants (e.g., a shopping mall or strip mall).**

then skip Sections I and II and go to Section III.

1. When the retail location provides parking, count the total number of parking spaces you have available in your parking area and ensure that it meets the required number of accessible parking spaces. Electric vehicle charging stations are not parking spaces. The Lottery's RAP Coordinator may be contacted if it is unclear whether the retail location has an adequate number of spaces. (*ADA 208.2*).
2. Accessible parking spaces are parking spaces that, for cars, are 108 inches wide and 216 inches long with an access aisle that is 60 inches wide. There must be at least one van-accessible parking space that must either be 144 inches wide and 216 inches long with an access aisle that is 60 inches wide, or 108 inches wide and 216 inches long with an access aisle that is 96 inches wide no matter how many total parking spaces you have. If you have only one accessible parking space, it must be van accessible. One out of every six accessible parking space must be a van accessible parking space. All measurements are the minimum requirements. (*CA Title 24 11B- 208.2, 11B-502.2, and 11B-502.3*).
3. Accessible parking spaces must be located on the shortest accessible route of travel to the building entrance. (Route should not require passage behind parked vehicles). In buildings with multiple accessible entrances with adjacent parking, accessible parking spaces must be located closest to the accessible entrances. (*CA Title 24 11B-208.3.1*).
4. Accessible parking spaces must be designated as reserved by posting the International Symbol of Accessibility Sign. Parking spaces designated as van accessible must have an additional "Van Accessible" sign mounted below the symbol of accessibility. (The international symbol of accessibility sign is not the wheelchair painted on the ground in the parking space; it is the posted sign.) (*CA Title 24, 11B-502.6*).

5. Accessible parking spaces must be level, with no slope greater than 2% (1:48) in any direction. (See Section II for more information on “slope” requirements.) (*CA Title 24, 11B-502.4*).

SECTION II – Curb Ramps

Curb ramps are ramps that are incorporated into sidewalks or corners in the path of travel to your business location. Curb ramps must be provided when an accessible route crosses a curb.

1. Slopes of curb ramps must not exceed 8.33% (1:12) except for buildings built and/or altered before March 15, 2012, as stated below (*ADA 405.2*):
 - Slopes between 8.33% (1:12) and up to 10% (1:10) are allowed for a maximum rise of six inches.
 - Slopes between 10% (1:10) and up to 12.5% (1:8) are allowed for a maximum rise of three inches.
 - Slopes steeper than 12.5% (1:8) are not allowed.
2. Minimum clearance width must be at least 36 inches. (*ADA 405.5 and ADA 406.4*).
3. Curb ramps must end in a level platform at least 48 inches deep. (*CA Title 24, 11B-406.5.3*).
4. Slopes of landings at the top and bottom of the ramp must not exceed 2% (1:48). (*CA Title 24, 11B-406.5.3*).

SECTION III – Walkways And Aisle Ways

(Paths of Travel)

1. Each walkway or aisle way must be at least 36 inches wide but may narrow at a single point to 32” for a maximum length of 24 inches, then widen back to 36”. Each walkway or aisle way must be clear and unobstructed for 80 inches in height. (*CA Title 24, 11B-403.5.1, and ADA 307.4*).
2. The surface of the walkway or aisle way must be stable, firm, and slip resistant. (*CA Title 24, 11B-302.1*).
3. If there is a slope to the walkway or aisle way greater than 5% (1:20), it is considered a ramp and must meet ramp requirements. (*CA Title 24, 11B-403.3*).
4. If there is a cross slope (a side-to-side tilt) along the path of travel, it cannot exceed 2% (1:48). (*ADA 403.3*).
5. Minimum clear floor space to allow for a forward or parallel approach to a playcenter, self-service terminal, and sales or service counter must be at least 30 inches by 48 inches. (Note: If there is a forward approach to the playcenter, self-service terminal, or sales or service counter, the clear space may extend up to 19” underneath the counter.) (*CA Title 24, 11B-305.3, and 11B-306*).

SECTION IV – Ramps

If your business location does not have ramps in the accessible route, then skip this section and go to Section V.

Ramps refer to any part of an accessible path of travel, inside or outside your business, with a running slope greater than 5% (1:20).

1. For buildings that began construction after March 15, 2012, if no building permit was required, or for buildings that received a building permit after March 15, 2012, no part of the slope may be greater than 8.33% (1:12). (*ADA 405.2*).
2. For buildings that began construction before March 15, 2012, if no building permit was required, or for buildings that received a building permit before March 15, 2012, slope must not exceed 8.33% (1:12) except as follows due to space limitations:
 - Slopes between 8.33% (1:12) and up to 10% (1:10) are allowed for a maximum rise of six inches.
 - Slopes between 10% (1:10) and up to 12.5% (1:8) are allowed for a maximum rise of three inches.
 - Slopes steeper than 12.5% (1:8) are not allowed. (*ADA 405.2*).
3. Maximum rise for any run of ramp without an intermediate landing is 30 inches. (*CA Title 24, 11B-405.6*).
4. Minimum clear width is 36 inches. (*ADA 405.5*).
5. Level landings must be provided at the top and bottom of each ramp. (*ADA 405.7*).
6. Ramps and landings with drop-offs must have curbs, walls, railings, or projecting surfaces that prevent people from sliding off the ramp. (*ADA 405.8, and 405.9*).
7. A ramp with a rise of six inches or more and a run of 72" or longer must have handrails on both sides. (*ADA 405.8*).

SECTION V – Entrances

Entrance refers to the main doorway into your business location. If that entrance is not accessible, then an alternate unlocked entrance must comply with this section.

1. Minimum clear width must be at least 32 inches for a single door or one side of double doors. (*CA Title 24, 11B-404.2.3*).
2. Doorway threshold may not exceed 1/2 inch. (*CA Title 24, 11B-404.2.5*).
3. Raised thresholds and floor level changes must be beveled and may not have a slope greater than 50% (1:2). (*CA Title 24, 11B-303.3*).

4. Handles, pulls, latches, and locks on accessible doors must have a shape that is easy to grasp with one hand and does not require tight grasping, pinching, or twisting of the wrist to operate. *(CA Title 24, 11B-309.4).*
5. Hardware required to open and close a door must be no more than 48 inches above the floor. *(ADA 404.2.7).*
6. The following maneuvering space must be provided in front of and alongside the doorway to allow a wheelchair user to enter and exit without difficulty.
 - On the pull side of the door, at least 24” of door handle clear space at the side of the door. *(CA Title 24, 11B-404.2.4).*
 - On the pull side of the door, at least 60” of clear space in front of the door. *(CA Title 24, 11B-404.2.4).*
 - On the push side of the door, there must be at least 48” of clear space in front of the door. *(CA Title 24, 11B-404.2.4).*
 - On the push side of the door, there must be at least 12” of door handle clear space at the side of the door. *(CA Title 24, 11B-404.2.4).*
7. If the main entrance to your business is not wheelchair accessible and you have an alternate accessible entrance, you must post a sign at the main entrance directing customers to the alternate entrance. *(CA Title 24, 11B-216.6).*

SECTION VI – Sales Or Customer Service Counter

Sales or customer service is the area within your business location where a store clerk sells Lottery products. You will need to use a tape measure for these measurements.

1. A portion of the counter must be at least 36 inches in length with a maximum height of 36 inches above the floor. If a check writing surface is provided, it must be 28 inches minimum and 34 inches maximum above the floor. *(ADA 904.3.3 and 904.4.1).* If a checkout aisle is used to sell Lottery products, it must be 38 inches maximum above the floor and have an International Symbol of Accessibility Sign. *(CA Title 24, 11B-904.3.2).*
 - Note: A clipboard (reserved for persons with disabilities who are purchasing Lottery products) may be used to meet this requirement if the counter height is greater than 36”.
2. There must be enough space for a person using a wheelchair to turn around (i.e., a five foot circle or a T-shaped area with 36 inch wide aisles). *(CA Title 24, 11B-304.3.2).*
3. Minimum clear floor space to allow for a forward or parallel approach to the counter must be at least 30 inches by 48 inches. (Note: If there is a forward approach to the counter, the clear space may extend up to 19” underneath the counter.) *(CA Title 24, 11B-305.3).*

Revision History:

Action Date	Action	Section(s) Revised	Effective Date
09-2020	Approval	All	10-2020
10-2019	Approval	2 URLs on page 1	10-2019
3-2014	Approval	All	6-2014

LOTTERY RAP CHECKLIST

RETAIL LOCATION INFORMATION

	<p>Inspection Date:</p> <p>RAP Inspector:</p> <p>Contact Person: _____</p> <p>Title: <input type="checkbox"/> Mgr <input type="checkbox"/> Cashier _____</p> <p>Email: _____</p> <p><input type="checkbox"/> C # _____</p>
--	---

BUILDING SECTION

<p>When did the retailer receive a building permit or begin construction/alteration of the building, if no permit is required?</p>	<p><input type="checkbox"/> Before 3/15/12 <input type="checkbox"/> After 3/15/12 <input type="checkbox"/> Unknown</p> <p>Provided by: <input type="checkbox"/> Same as above <input type="checkbox"/> Clerk</p> <p><input type="checkbox"/> Manager/Owner <input type="checkbox"/> Other _____</p>
--	---

BUILDING ELEMENTS	Attached	N/A
Entrance	<input type="checkbox"/>	<input type="checkbox"/>
Parking	<input type="checkbox"/>	<input type="checkbox"/>
Outside Path of Travel	<input type="checkbox"/>	<input type="checkbox"/>
Curb-Ramp	<input type="checkbox"/>	<input type="checkbox"/>
Ramp	<input type="checkbox"/>	<input type="checkbox"/>

<input type="checkbox"/> Gave Clipboard
<input type="checkbox"/> Has Clipboard
<input type="checkbox"/> Needs Clipboard

POINT OF SALE ELEMENTS	Attached	N/A
Playcenter (PC)	<input type="checkbox"/>	<input type="checkbox"/>
Sales or Service Counter	<input type="checkbox"/>	<input type="checkbox"/>
Check-a-Ticket (CAT)	<input type="checkbox"/>	<input type="checkbox"/>
Playslips (PS)	<input type="checkbox"/>	<input type="checkbox"/>
Gemini (Gem)	<input type="checkbox"/>	<input type="checkbox"/>
Game Point (GP)	<input type="checkbox"/>	<input type="checkbox"/>
GameTouch (GT)	<input type="checkbox"/>	<input type="checkbox"/>
Instant Ticket Vending Machine (ITVM)	<input type="checkbox"/>	<input type="checkbox"/>
Checkout aisle	<input type="checkbox"/>	<input type="checkbox"/>

LOTTERY RAP CHECKLIST

ENTRANCE SECTION

(Not Applicable, See Comment)

Automatic

Data

Pic

1. Is this the main entrance or alternate entrance?	<input type="checkbox"/> Main <input type="checkbox"/> Alternate			
2. Is the threshold 1/2" high or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"	
3. Does the threshold have a beveled edge?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
4. Is the clear opening of the door at least 32"?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"	
5. Is the door hardware accessible?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No	<input type="checkbox"/> DSO	
6. Is the door handle hardware 48" or lower?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No	"	
7. On the pull side of the door, is there a clear space at least 32" wide and 60" deep perpendicular to the door?	<input type="checkbox"/> Yes <input type="checkbox"/> Swing door	<input type="checkbox"/> No <input type="checkbox"/> BPD	"	
8. On the pull side of the door, is there at least (24" Exterior or 18" Interior) of latch side clear space at the side of the door?	<input type="checkbox"/> Yes <input type="checkbox"/> Swing door	<input type="checkbox"/> No <input type="checkbox"/> BPD	"	
9. On the push side of the door, is there a clear space at least 32" wide and 48" deep perpendicular to the door?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
9b. If there is less than 48 but at least 44 inches in front of the push side, measure the latch and hinge side clear space.			Deep: Latch: Hinge:	
10. On the push side of a door (with both latch and closer) is there at least 12" of latch side clear space?	<input type="checkbox"/> Yes <input type="checkbox"/> Not Required	<input type="checkbox"/> No	"	
11. If the main entrance is not accessible, is there an alternate accessible entrance? (If yes, complete additional checklist)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
12. Is there a sign at the main entrance directing customers to the alternate accessible entrance?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		

COMMENTS: Q#__ Blocked by Product Display_____

LOTTERY RAP CHECKLIST

Gemini Game Point GameTouch ITVM Playcenter

PATH OF TRAVEL TO THE POINT OF SALE (Not Applicable, See Page 1) Data Pic

1. Is the POT 36" wide or 32" at a point?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"	
2. Is the POT clear and unobstructed?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
3. Is the POT clear from the ground up to 80"?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"	
4. Is the surface of the POT stable, firm and slip-resistant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	%	
5. Is the POT cross slope 2.08% (1:48) or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	%	
6. Is the POT slope 5% or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> Ramp Form Required if more than 5%.		
7. Is there a turning space (60" circle or T-turn) inside this business for a person using a wheelchair?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
8. Is there a 30" x 48" clear floor space for a front or parallel approach to the Playcenter?	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> BPD	"	

COMMENTS: Q-8 Blocked by Product Display _____

LOTTERY RAP CHECKLIST

PATH OF TRAVEL TO THE SALES OR SERVICE COUNTER (<input type="checkbox"/> N/A See Page 1)		Data	Pic
1. Is the POT 36" wide or 32" at a point?	<input type="checkbox"/> Yes <input type="checkbox"/> No	"	
2. Is the POT clear and unobstructed?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Is the POT clear from the ground up to 80"?	<input type="checkbox"/> Yes <input type="checkbox"/> No	"	
4. Is the surface of the POT stable, firm and slip-resistant?	<input type="checkbox"/> Yes <input type="checkbox"/> No	%	
5. Is the POT cross slope 2.08% (1:48) or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No	%	
6. Is the POT slope 5% or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> Ramp Form Required if more than 5%.	
7. Is there a turning space (60" circle or T-turn) inside this business for a person using a wheelchair?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No	
8. Is there a 30" x 48" clear floor space for a front or parallel approach to the Counter.	<input type="checkbox"/> Yes	<input type="checkbox"/> No <input type="checkbox"/> BPD	"
9. Is the countertop 36" high or lower?	<input type="checkbox"/> Yes <input type="checkbox"/> Gave Clipboard <input type="checkbox"/> Has Clipboard	<input type="checkbox"/> No	"
10. If the counter is higher than 36", is a clipboard provided to purchase Lottery products?	<input type="checkbox"/> Needs Clipboard <input type="checkbox"/> N/A		

COMMENTS: Q-8 Blocked by Product Display_____

LOTTERY RAP CHECKLIST

PATH OF TRAVEL TO THE CHECK-A-TICKET/PLAYSLIPS

Not Applicable

Not Applicable

	C-A-T	Data	Pic	PLAYSLIPS	Data	Pic
1. Is the POT 36" wide or 32" at a point?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
2. Is the POT clear and unobstructed?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
3. Is the POT clear from the ground up to 80"?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
4. Is the surface of the POT stable, firm and slip-resistant?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
5. Is the POT cross slope 2.08% (1:48) or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
6. Is the POT slope 5% or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
7. Is there a turning space (60" circle or T-turn) inside this business for a wheelchair user?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
8. Is there a 30" x 48" clear floor space for a front or parallel approach to the Point-of-Sale.	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		
8b. Is the reach less than 24" from the customer for a side approach?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A			<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
9. Is the Reach Height 48" high or less?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No		

COMMENTS:

Q-8 BPD _____

Q-8 BPD _____

LOTTERY RAP CHECKLIST

PARKING SECTION

Skip Parking

<input type="checkbox"/> Parking lot does not have painted lines.	<input type="checkbox"/> No customer parking.
<input type="checkbox"/> Parking only on a street or highway.	<input type="checkbox"/> Multiple store facility.

			Data	Pic
1. What is the total number of parking spaces?			#	
2. What is the total number of accessible parking spaces?			#	
3. Does each accessible space have an ISA sign?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
4. How many spaces have a "Van Accessible" sign?			#	
5. Are van accessible spaces 108" wide, 216" long with a 96" wide access aisle, or 144" wide, 216" long with a 60" wide access aisle?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	_____ W _____ L _____ AA	
6. Are auto accessible spaces 108" wide, 216" long, with a 60" wide access aisle?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No	_____ W _____ L _____ AA	
7. Are accessible parking spaces closest to the shortest accessible path of travel to the accessible business entrance?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
8. Are accessible spaces arranged so customers are not required to pass behind parked vehicles other than their own?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		
9. For each accessible space write the highest number for slope or cross-slope greater than 2.08% (1:48):			1 _____ % 2 _____ %	
10. For each access aisle write the highest number for slope or cross-slope greater than 2.08% (1:48)			1 _____ %	

COMMENTS:

LOTTERY RAP CHECKLIST

OUTSIDE: ACCESSIBLE PATH OF TRAVEL (Not Applicable, See Page 1)

		Data	Pic
1. Should the path of travel be surveyed?	<input type="checkbox"/> Yes	<input type="checkbox"/> Public sidewalk <input type="checkbox"/> Indefinable	
2. Is the path of travel 36" wide or wider?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"
3. Is the path of travel clear up to 80" high?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"
4. Is the surface stable, firm and slip-resistant?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
5. Cross-slope equal or less than 2.08% (1:48)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	%
6. Are slopes in the outside path of travel 5% or less?	<input type="checkbox"/> Yes	<input type="checkbox"/> Ramp or Curb Ramp Form Required if more than 5%.	

COMMENTS:

CURB RAMP SECTION

(Not Applicable, See Page 1)

		Data	Pic
1. Where is the curb ramp?	<input type="checkbox"/> Walkway	<input type="checkbox"/> Driveway	<input type="checkbox"/> Parking lot
2. What is the curb ramp slope and if applicable, the length and height?	%	IN.	Hgt
3. Is the curb ramp path of travel at least 36" wide?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"
4. Is the slope of the top landing less than 2.08% in any direction on a perpendicular curb ramp? (N/A for parallel curb ramp)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No	%
5. Is the slope of the bottom landing 5% or less in any direction? (2.08% if it is a turning space between 2 parallel curb ramps)	<input type="checkbox"/> Yes <input type="checkbox"/> N/A-AA	<input type="checkbox"/> No	%
6. Is there a clear space 36" wide by 48" long on the top landing of the curb ramp?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	"
7. Is there a clear space 36" wide by 48" long on the bottom landing of the curb ramp?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A-AA	<input type="checkbox"/> No	"

COMMENTS: N/A-AA Q 5 & 7 Bottom Landing in Access Aisle. N/A Q4 Top Landing overlaps door clear space.

LOTTERY RAP CHECKLIST

RAMP SECTION

(Not Applicable, See Page 1)

Data

Pic

1. Where is this ramp?	<input type="checkbox"/> Inside Location:	<input type="checkbox"/> Outside Location:		
2. What is the ramp slope and if applicable, the length and height?		%	IN.	Hgt
3. Is the ramp path of travel at least 36" wide?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		"
4. Is there an intermediate landing?	<input type="checkbox"/> Yes <input type="checkbox"/> Not Required	<input type="checkbox"/> No		
5. Is the slope of the landing at the top of the ramp less than 2.08% (1:48) in any direction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		%
6. Is the slope of the landing at the bottom of the ramp less than 2.08% (1:48) in any direction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		%
7. Does the ramp have handrails?*	<input type="checkbox"/> Yes <input type="checkbox"/> Not Required	<input type="checkbox"/> No		
*ramps with a rise of more than 6" and a run of 72" or longer must have handrails on both sides.				
8. If this ramp has a drop-off, does it have:	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
<input type="checkbox"/> Curbs <input type="checkbox"/> Walls <input type="checkbox"/> Railings <input type="checkbox"/> Wheel guides?				
9. If the top landing has a drop-off, does it have:	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
<input type="checkbox"/> Curbs <input type="checkbox"/> Walls <input type="checkbox"/> Railings <input type="checkbox"/> Wheel guides?				
10. If the bottom landing has a drop-off, does it have:	<input type="checkbox"/> Yes <input type="checkbox"/> N/A	<input type="checkbox"/> No		
<input type="checkbox"/> Curbs <input type="checkbox"/> Walls <input type="checkbox"/> Railings <input type="checkbox"/> Wheel guides?				
11. Is there a clear space 36" wide by 48" long on the top landing of the ramp?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		"
12. Is there a clear space 36" wide by 48" long on the bottom landing of the ramp?	<input type="checkbox"/> Yes	<input type="checkbox"/> No		"

COMMENTS: